



**Geoline Inc.**  
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## REPAIR REQUEST FORM

*This form must accompany all items shipped to GeoLine for repair or service. Customer is liable for the cost of estimate (1 hour labor). GeoLine is not responsible for any data lost during servicing. All total stations must include a Tribrach. Please be aware that total stations received without a suitable shipping box will be shipped with a box at a cost of \$25.*

### Company billing information

Company \_\_\_\_\_  
 Bill-to Address \_\_\_\_\_  
 City, State Zip \_\_\_\_\_  
 Contact name \_\_\_\_\_  
 Email \_\_\_\_\_  
 Phone number \_\_\_\_\_  
 FAX number \_\_\_\_\_

### Shipping address (if different)

Company \_\_\_\_\_  
 Address \_\_\_\_\_  
 City, State Zip \_\_\_\_\_  
 Will pick up ourselves  
 Salesperson will deliver

### Equipment information (type of equipment, purchase data, warranty information)

Equipment type \_\_\_\_\_ Model number \_\_\_\_\_  
 Serial number \_\_\_\_\_  
 Date purchased \_\_\_\_\_  
 Extended warranty date: Hardware \_\_\_\_\_ Firmware: \_\_\_\_\_  
 Firmware version \_\_\_\_\_  
 Equipment submitted \_\_\_\_\_

*(Include the list of equipment. For example: instrument, Tribrach, data collector, cables, laser, receiver)*

### Action request (what do want done to the equipment)

Calibration/check out  Warranty repair  Non-warranty repair  Other   
 Would you like to be contacted with an estimate prior to repairing? Yes  No

### Problem description

Error code(s) displayed on equipment \_\_\_\_\_  
 Is there a data collector involved/what kind? \_\_\_\_\_  
 What field software/version is being used? \_\_\_\_\_  
 Is problem intermittent/ how often? \_\_\_\_\_  
 Temperature/weather conditions when failure occurred? \_\_\_\_\_  
 Was instrument dropped? \_\_\_\_\_ Did the instrument get wet? \_\_\_\_\_

**Is a shipping box included?** Yes  No  *(if no, GeoLine will ship in a new box at a \$25 cost)*  
*(total stations only)*